

Job Title	LGV Driver Classes 1 & 2
Working Hours	45 Hours Per Week - Monday to Friday
Reporting Structure	Driver Reports to the Transport Manager
Pay & Benefits	To be discussed at the Interview

DRIVER OVERVIEW

At H Young Transport, you are not simply 'a driver'. Our drivers are the face of our organisation so it's about ensuring you deliver a great impression to our customers, not just the goods!

It's about making the right impression with your professional attitude, appearance and the look of your vehicle. As a professional driver with H Young, you are responsible for:

- Ensuring the load is delivered in excellent condition
- Completing all paperwork correctly and, above all,
- Leaving our customers and road users with a really positive impression of you and of H Young Transport.

KEY DRIVER REQUIREMENTS:

- Current CPC holder & medical certificate
- Compliant with Health and Safety standards
- Literate & numerate with good attention to detail
- Excellent spoken communication ability
- Ability to communicate effectively with customers and staff
- Have good eyesight / corrected vision
- Ability to work under pressure, unsupervised and with a flexible work ethic

DESIRABLE (NOT ESSENTIAL) REQUIREMENTS:

- Experience of multi-drop deliveries / pallet work
- Current forklift certificate (B1 Counterbalance)

EDUCATION AND EXPERIENCE:

- Basic numeracy & literacy
- Ideally a minimum of one years LGV driving experience
- Hold a clean driving licence with a current driver's qualification card

KEY DUTIES:

- Drivers are responsible for load security. You will supervise loading, ensuring the vehicle is loaded safely & securely to minimise damage in transit and unloading.
- Ensure that the load is checked against the customers' order / load ticket and signed off with the Transport Manager.
- On arrival at the customer's premises, ensure that the delivery is safe to make.
- Where there are any H&S concerns, consult with the customer and / or our Transport Manager before proceeding.
- Deal with customer issues on delivery professionally, liaising with the Transport Manager where required
- Agree delivery completion with the customer, including that the goods match the delivery note, and obtain the customers signature.
- Carry out multi-drop deliveries in a timely manner as per routing directions.
- Maintain the cleanliness of the driving cab.
- Provide support in the yard / warehouse as required by the Transport Manager.

KEY LEGAL & POLICY RESPONSIBILITIES

- Adhere to all company policies and procedures, to include the Company Performance Standards and Health and Safety Policies.
- Adhere to EU Working Time and Road Transport Regulations (driving within the tachograph laws and driving hours limits)
- Carry out daily vehicle inspections, reporting defects to the Transport Manager.
- Drive the vehicle courteously, safely, and legally.
- Look after the unit and ensure that it is not exposed to unnecessary damage.
- Ensure accidents are kept to a minimum, reporting any as soon as possible and in compliance with the H Young Transport accident reporting procedures.
- Attend essential or advisory training in order to carry out the driver role.

FITNESS / PHYSICAL DEMANDS OF THE JOB:

- Stacking / shifting of empty pallets
- Loading and unloading of goods from vehicles
- Stacking of goods onto pallets from storage bays
- Coupling and de-coupling of trailers from the cab
- Opening, closing & securing of vehicle curtains

This job description is subject to change at the discretion of H Young. As with all H Young roles, employees may be requested to carry out other tasks and responsibilities.